

**Menlo Park Presbyterian Church
Mountain View Campus - ODCMV**

Position: Lead Audio Engineer/Technical Assistant

Reports to: Worship Arts Director

Job Description

The Lead Audio Engineer/Technical Assistant will be responsible for planning, maintaining and facilitating all audio and technical components which support worship services and auxiliary events at Open Door Church.

Job Duties

The primary duties of this position include:

- Oversight and operation of the audio mix for weekend services as well as auxiliary events, youth services and holidays.
- Ensuring all AV systems are in optimal working order prior to each service/event. Stage setup and patching as required.
- Maintaining and facilitating repairs of existing equipment as well as acquisitions of new equipment and rentals.
- Training and overseeing new and existing audio team members, allowing others to serve while still giving oversight and attending to quality control.
- Serving the Worship Arts department and church as a whole to facilitate and improve the worship experience. The Audio Lead will work closely with the Worship Arts Director and Technical Director to ensure smooth transitions and no missed cues.
- Mid week planning, administrative and support tasks.

Qualifications

- A personal commitment to Jesus Christ and serving the church.
- 5 Years minimum experience with church Audio/Video Systems
- Competency in audio mixing on both analog and digital consoles.
- Ability to troubleshoot and quickly solve AV Problems.
- Ability to manage and train volunteers.

Schedule

10-20 hours per week primarily Thursday and Sundays with additional hours for holiday services and special events.